

Aslacton Road,
Forncett St. Peter
Norwich,
Norfolk,
NR16 1LT



Forncett C.E.V.A. Primary School

01508 530506

Headteacher Mrs. Judith Jones

Chair of Governors Mrs Sally Richards

e-mail head@forncett.norfolk.sch.uk

website www.forncettschool.org

2nd February 2018

Dear Parents and Carers,

Parent Consultation Sessions

On Tuesday 27th and Wednesday 28th February we shall be holding our spring term parent consultation meetings. This is an invaluable opportunity for us to discuss your child's current attainment, progress and targets with you. Since we would like some dedicated time to talk together, we would appreciate it if your child did not accompany you into the appointment at this time. There are daily opportunities for your child's teacher to speak to you with your child so we would like to reserve this as valuable time for an adult only conversation. That is not to say that both you and your child's teacher won't share what was spoken about at a later date as that may be entirely appropriate. We will still hold our summer term open evening where the children can showcase and celebrate their work with you and their teachers.

To book an appointment slot, please sign up to a day and time to suit you. The appointment time sheets will be on the doors of each class from Monday 5th February. If you have more than one child in school it is a good idea to leave a small gap between appointments rather than book them consecutively unless your children are in the same class. This gives you time to get to the next appointment. We will do our very best to keep all appointments to 10 minutes and ask that you do so too. Any issues requiring a longer time can be discussed at a later convenient time.

If you are not able to be in school to sign up, please phone the office and Mrs. Burrows will sign up to an agreed time on your behalf. If none of the dates and times suit you, please see your child's teacher who will be happy to make an alternative day and time for you.

There will be an opportunity to view your child's work either before or after your consultation.

We look forward to seeing you there.

Best wishes,

Judith Jones